

## SAMPLE ATTESTATION LETTER

### Utility Payment Deferral Program – Rate Rider Application

[Date]

Alberta Utilities Commission  
10 Floor, 10055 106 Street  
Edmonton, Alberta T5J 2Y2

Alberta Utilities Commission  
1400, 600 Third Avenue SW  
Calgary, Alberta T2P 0G5

Attention: Fino Tiberi  
Executive Director, Market Oversight and Enforcement

Dear Mr. Tiberi

**Re: Utility Payment Deferral Program attestation letter regarding [company's or companies' name] rate rider application**

Please accept this attestation letter acknowledging that I have reviewed [company's or companies' name(s)]'s application for the Utility Payment Deferral Program's rate rider and the following attachments:

- The Utility Payment Deferral Program Self-Funded Service Provider Rate Rider Template, including:
  - Details of the deferred amounts that were not received from enrolled customers in the repayment period
  - The reasonable efforts made to collect the deferred amounts
- Weighted average cost of capital template (if applicable under *Utility Payment Deferral Program Act*)
- Other attachments in support of the application, if required

I confirm that the information in the application and the documents filed in support of the application accord with [the company's or companies' name(s)]'s records and the most current information as of [XX, 2021] regarding the deferred amounts that are still outstanding from enrolled [electricity/gas] customers under the *Utility Payment Deferral Program Act* and the *Utility Payment Deferral Program Regulation*. As such, I affirm that all data included in the application and supporting documents are correctly stated and reflect the existing records of [company's or companies' name(s)].

I further affirm that the application filed is complete and is consistent with the *Utility Payment Deferral Program Act* and the *Utility Payment Deferral Program Regulation*.

Should additional information be required, please contact [company representative] at [phone].

Sincerely,

[Name]

[Title of Senior Officer i.e., president, chief operation officer, chief financial officer, vice-president finance, managing partner, general manager]

[Company Name]

[Company Address]